

**Jefferson County Board  
Committee Minutes  
February 1, 2017  
Infrastructure Committee**

**1. Call to order**

Meeting was called to order by David at 9:00 a.m.

**2. Roll call of Committee Members**

Greg David, Dick Jones, John Kannard and Laura Payne

Excused: Glen Borland

Others Present: Ben Wehmeier, County Administrator, John Caine, Venture Architects; Chris Raykowski, Sigma and Douglas Shackelford, D4 Energy Group.

**3. Certification of compliance with the Open Meetings Law**

Staff reported that the meeting agenda was properly noticed in compliance with the law.

**4. Review of the Agenda**

No Changes made.

**5. Public Comment**

None

**6. Approval of the January 4, 2017 Infrastructure Committee meeting minutes**

Motion by Kannard; Second by Payne to approve the January 4, 2017 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.

**7. Communications**

- Bid Tabulation

**8. Presentation – 4D Energy Group – Doug Shackelford**

Shackelford, D4 Energy Group gave a presentation on waste disposal. No action taken.

**9. Discussion and possible action on bids for old highway demolition**

Bid results were provided for the committee to review. Six bids were received. The total base bids were: Earth \$53,000, Badgerland \$58,519, Purpero \$67,000, Veit \$88,185, MRD \$134,668 and Stack \$171,412. Chris Raykowski reviewed the bids. Scope checks will be conducted with the three low bidders. The committee will meet before the County Board meeting to select a contractor. No action taken.

**10. Discussion and possible action concerning the CSM for new Highway Shop and surrounding county properties**

Raykowski showed a map with four proposed lots. 1) Highway Facility 2) Future Development 3) Old Countryside Site 4) Out lot. The lots can be split into smaller lots in the future. The city requires the CSM to be submitted 3 weeks in advance for approval. Wehmeier said that if the committee is comfortable with this it will be presented to the City of Jefferson. No action taken.

Motion by Jones; Second by Kannard to accept the CSM as presented. (Ayes-All) Motion Carried.

**11. Update on DNR status of old Highway Site**

This item was discussed with item #9. No action taken.

**12. Update on parking lot cost**

There was sidewalk construction that wasn't anticipated. No action taken.

**13. Update on remodeling courthouse employee break room, bathrooms and outdoor space**

Wehmeier said that parks and solid waste staff are working on picnic tables for the outdoor space. Bids for the upstairs bathroom should be available by spring. The employee break room hasn't been done. Central Services may be putting in some overtime on the weekends to work on these projects. No action taken.

**14. Discuss potential agenda items for the Committee's next meeting**

- Approval of February 1, 2017 committee meeting minutes
- Designation of Employee parking
- Discussion and possible action on Signage Plan
- Discussion on D4 Energy Group

**15. Financial Reports (December)**

Financial reports were not available for review. No action taken.

**16. Discuss future meeting schedule. Set next meeting date** (February 14, 2017 at 6:00 p.m. March 1, 2017 at 9:00 a.m.)

**17. Adjourn**

Motion by Kannard; Second by Jones to adjourn at 11:08 a.m. (Ayes – All) Motion Carried